

INTERNATIONAL SEMINAR – AERO INDIA 2015

GUIDELINES FOR THE SPEAKERS

1. Given below are the **suggested general guidelines** for preparation of Keynote Address/Technical Paper for presentation at the International Seminar – Aero India 2015.
 - a) Please prepare your presentation in a single column format using MS Word 2007 or above or page maker software or coral draw version 12/13.
 - b) Please use A4 size, 210 mm x 297 mm (8.27” x 11.69”) with margins of 1” on all sides. Use Times New Roman font, 11 point, Regular, Single line spacing, for the normal text.
 - c) Please organize your paper as follows leaving 2-line space after each section and one line space between subsections:
 - i. Paper title: Centered, Times New roman 14, Bold
 - ii. Names of Author(s): Centered, times New Roman 12, List all names, separated by commas followed by affiliations on the subsequent line(s). please include Initials and Last name, Designation, Name of the Institution with postal addresses, Phone No. Fax No and Email addresses.

Abstract: 100-150 words, Justified, Text in Times New Roman 11, Regular
 - iii. Section Title: Centered, times New roman 12, Bold
 - iv. Section Sub title: Left aligned, times New Roman 11, Bold
 - v. Use further de-emphasizing for further sub-subtitles etc, if required.
 - vi. Text: Justified, times New Roman 11, regular
 - vii. Figures / Tables /Illustrations and Photographs: To be embedded in the text at appropriate places. Figure titles should appear at the bottom of the figure and table title at the top of the table. Figures and tables should be numbered separately in Arabic numerals (1, 2, 3... etc). Photographs, if any, should be on glossy paper without any scratches. Photographs can be JPEG format.
 - viii. References should be serially numbered in the order of their appearance in the etxt and the list should be placed at the end. Author’s names should appear with initials followed by the last name.
 - d) Please send a good print of your full paper. It is preferred if you can send your paper by email to seminar@aeroindiaseminar.com / suma@cabs.drdo.in .
 - e) We will be able to provide all commonly used projection facilities including multimedia projection system. Nevertheless, we request you to specify your projection requirements for enabling us to make proper arrangements at the seminar hall. Transparencies / slides for projection should not be cluttered and should be

legible so as to enable delegates to see clearly the projected materials on the screen from a distance in the large auditorium.

f) The full paper should be sent latest by 15th Jan 2015.

2. Following is for the information of all speakers:

a) Speakers are requested to forward 2 recent stamp size color photographs and one postcard size photograph or softcopy by email.

b) Foreign speakers are requested provide following details:

Passport No
Date of Issue
Place of Issue
Valid upto

c) **Foreign participants should submit online application for Conference Visa at www.indianvisaonline.gov.in**

d) All seminar papers and talks will be in English Language only. If speaker wishes to talk in any other language, translation in English will be arranged. Please do let us know in advance.

(i) The technical papers may be sent to:

Air Cmde C M Jaitely (Retd)
Secretary, Seminar Organising Committee
Aero India 2015
C/o CABS, Wind Tunnel Road, Belur, Yemalur P O
Bengaluru – 560037.

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(ii) All queries may also be addressed to above addresses

INTERNATIONAL SEMINAR: AERO INDIA 2015
16 – 18 FEBRUARY 2015

AT

CONVENTION CENTRE, NIMHANS, HOSUR ROAD, BANGALORE

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----- in conjunction with

(Name of the co-author – 1)

(Name of the co-author – 2)

(Name of the co-author – 3)

Am contributing a paper tentatively titled -----

In the International Seminar Aero India 2015 being held at Convention Centre, NIMHANS, Hosur Road, Bangalore – 560029 from 16 Feb 2015 - 18 Feb 2015.

I hereby declare that the material being presented by me is my original work and does not contain or include material taken from other copyrighted sources.

Wherever such material has been included, it has been clearly identified and identified by quotation marks and due and proper acknowledgements have been given in the footnotes or otherwise, at appropriate places.

I also hereby authorize the organizers of the seminar to include in the published form of proceedings, if they so desire. Also the Aeronautical Society of India can publish the material in its journals at a later date.

Date:

Signature -----

(Please mail this form along with the technical papers, duly filled and signed, to
Air Air Cmde C M Jaitely (Retd), Secretary, Seminar Organising Committee, Aero India
2015, C/o CABS, Wind Tunnel Road, Belur, Yemalur P O, Bengaluru – 560037.
Tel: +91-80-25049110 Fax : +91-80-25222326 to reach by 15 Jan 2015
Email: seminar@aeroindiaseminar.in